

LBHS

FINAL EXAMINATION RULES

1. Students are responsible to check the dates, times and locations of their exams. There will be rolling boards set up in the main foyer the morning of each exam @ 8:00 am, telling students where to write.
2. Students MUST bring CURRENT STUDENT ID CARDS to each exam - no matter what exam is being written (diploma or non-diploma school exam)
3. Bottled water *ONLY*, may be brought into exam areas, no labels - *NO WATER ALLOWED* in computer areas
4. Textbooks returned on exam day – books must be returned via the book return slot of the Learning Commons
5. Students should arrive to their exam area 15 minutes before the exam begins. Arrive 30 minutes early for examinations requiring calculator checks AND 45 minutes early for examinations being written on computers.
6. Calculators will be cleared BEFORE and AFTER every Math/Science Exam – Diploma and Non-Diploma. Backs of calculators are to be left off the calculator.
7. Paper dictionaries and thesauri are allowed only for exams and must be checked before entering each exam. These resources CANNOT be shared and are only allowed for English and Social Studies – Part 'A' (written component of exam – NOT multiple choice). NO ELECTRONIC DICTIONARIES and NO ELECTRONIC TRANSLATORS ALLOWED!!
8. **No backpacks, hats, coats, books, hoodies, winter boots, and papers Examination Areas, ALL must be left in lockers.** None of these items will be allowed at your exam desk. No PERSONAL ELECTRONIC DEVICES ARE ALLOWED IN THE EXAM ROOMS (even if they are turned off). This is including but not limited to CELLPHONES, SMART WATCHES, WEARABLE TECHNOLOGY. Please leave them in your locker or best not to bring at all.
9. Students must NOT talk to each other during exams or share materials with another student
10. Students are reminded to raise their hand if they have a question, if they need to use the washroom and when they are ready to leave
12. All students must stay **AT LEAST ONE HOUR** for each exam. Students who arrive more than one hour late will NOT be permitted to write the exam
13. Students who violate examination rules WILL BE removed from the exam area receive a mark of zero and face other consequences.
14. PLEASE REFER TO THE **PARENT/STUDENT HANDBOOK** FOR MORE INFORMATION.